

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-12**

Depart. Name:	Town Commission		511	
Submitted By:	June White, Town Clerk Connie Hoffmann, Town Manager			
Function:	To represent the public interest, provide leadership and policy direction for the Town's future, and assure the present and future fiscal integrity of the municipal government.			
Objectives:	To restore transparency and trust in municipal government in Lauderdale-by-the-Sea, to operate municipal government in an efficient and business-like manner, to provide excellent customer service to our residents, businesses, and visitors, to foster the economic well-being of the Town.			
Achievements:	Adopted an ethics code; restored civility to Town meetings; chaired very successful Halloween, Easter by the Sea, and 4th of July special events; established a prioritized work plan for the Town Manager; addressed serious financial solvency issues in the Sewer Fund and commissioned an analysis of the condition of the Town's sewer infrastructure; made the Town more business-friendly by adopting revisions to the parking requirements, sidewalk cafe regulations and expanded the types of businesses that can locate in Town with appropriate safeguards for the residents; oversaw the review & revisions to the Town's Master Plan; reduced taxes by keeping the millage rate the same for the second year in a row, despite a declining tax roll; directed the modernization of the Town's parking system and assured its solvency through parking rate increases while remaining competitive with neighboring cities; proposed and adopted a lien mitigation program to enable cases to be cleared after compliance and resulted in the collection of over \$250,000 in liens in FY 2011.			
ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 12
	PERSONNEL SERVICES			
110	SALARIES - Does not include 5% increase allowed	\$ 56,284	\$ 56,284	\$ 56,284
210	FICA -Social Security 6.20% and Medicare 1.45%	\$ 4,306	\$ 4,306	\$ 4,306
220	RETIREMENT - Contribution to the Florida Retirement System Elected Officials at new rate	\$ 10,492	\$ 6,270	\$ 6,270
230	GROUP INSURANCE - Mgr Recommended assumes a 10% increase in health insurance premium. However, rates are expected to remain flat, as indicated in Comm Adopted. health insurance for 2 members of the Commission (Mayor reimburses Town for the cost through a payroll deduction)	\$ 12,486	\$ 20,203	\$ 20,203
	OPERATING			
510	OFFICE SUPPLIES - Office supplies used for preparation of of the Commission Agenda packages and other supplies.	\$ 750	\$ 600	\$ 600
540	DUES & SUBSCRIPTIONS - Broward League of Cities = \$ 564 Florida League of Cities = \$ 569 Florida League of Mayors = \$ 250 National League of Cities = \$ 809 Sister Cities International = \$ 250	\$ 2,582	\$ 2,442	\$ 2,442
545	TRAINING - Conference, seminars, workshops, meetings, and Broward League of Cities meetings, annual Florida League of Cities conference and training; ethics training required by County Ordinance	\$ 6,000	\$ 3,000	\$ 3,000
550	OPERATING SUPPLIES - Stationary, flash drives, video tapes for meetings, proclamation/awards, printing, sympathy flowers,water for Commisison mtgs, and miscellaneous supplies, Hosting League of Cities meeting.	\$ 7,400	\$ 3,000	\$ 3,000
512	ELECTIONS -\$1200 for required ad, \$1500 for supv of elections charges, \$500 for other misc costs		\$ 4,200	\$ 4,200
	CAPITAL OUTLAY			
640	EQUIPMENT & MACHINERY new laptops for 2 Commissioners (3 replaced last year) + other equip	\$ 1,500	\$ 1,500	\$ 1,500
	Total	\$ 101,800	\$ 101,805	\$ 101,805

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FISCAL YEAR 2011-12

Department Name: <u>Donations</u>		511.100		
Submitted By: <u>Finance Director</u>				
Function	To aid non profit organizations by assisting in the funding of projects that benefit the multiple needs of citizens of Broward County.			
Objectives:	To plan, coordinate and assist in funding community related not -for-profit social service agencies.			
Achievements:	Provided financial assistant to Area Agency On Aging Of Broward County, Women In Distress, Kids Voting Broward, Family Central, Boy Scouts of America, and Broward Coalition For The Homeless.			

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
	OPERATING			
820	Aid To Non-Profit Organizations	\$ 12,442	\$ 14,187	\$ 14,187
	Area Agency on Aging	\$ 7,387	\$ 10,162	\$ 10,162
	Women in Distress	\$ 2,000	\$ 2,000	\$ 2,000
	Kids Voting Broward	\$ 1,404	\$ 1,474	\$ 1,474
	Family Central	\$ 551	\$ 551	\$ 551
	Boy Scouts	\$ 1,100	\$ -	\$ -
	Total	\$ 12,442	\$ 14,187	\$ 14,187
Total Donations		\$ 12,442	\$ 14,187	\$ 14,187

**TOWN OF LAUDERDALE-BY-THE-SEA
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FISCAL YEAR 2011-12**

Depart/Division
Submitted By:

Buildings/Chamber Of Commerce
Don Prince, Director Of Municipal Services

511.200

Function:
Objectives:
Achievements:

To attract Visitors and Tourists to Lauderdale-By-The-Sea, and provide information to visitors and residents. To provide the Chamber with an attractive building from which to operate.
To operate the Visitors Center to promote the town of Lauderdale-By-The-Sea and act as a host to Tourists & Visitors who visit our Town. Provide information about local attractions, Restaurants, Hotels & other community business to Visitors, Tourists & Residents.
In the first nine months of 2010, the Chamber provided assistance to 12,787 residents and visitors that walked in, mailed 2,010 visitors guides, and the website recorded over 90,000 hits. The Chamber hosted Taste of the Beach and the annual Arts & Crafts Show.

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
	PERSONNEL SERVICES			
120	SALARIES - partial salary of a Maintenance Worker	\$ 8,996	\$ 8,731	\$ 8,731
		\$ -	\$ -	\$ -
210	FICA - Social Security 6.20% and Medicare 1.45%	\$ 688	\$ 668	\$ 668
220	RETIREMENT - Florida Retirement System	\$ 969	\$ 429	\$ 429
230	GROUP INSURANCE - Mgr Recommended assumed a 10% increase in health insurance premium. However, we were succesful in obtained coverage w a new carrier at less cost.	\$ 2,488	\$ 3,728	\$ 2,596
	OPERATING			
340	SEWER/WASTEWATER -	\$ 1,800	\$ 1,600	\$ 1,600
430	ELECTRIC SERVICE -	\$ 2,397	\$ 2,500	\$ 2,500
431	WATER -	\$ 1,200	\$ 1,200	\$ 1,200
345	CONTRACTUAL SERVICES - Chamber Of Commerce Contract	\$ 46,159	\$ 38,861	\$ 38,861
451	LIABILITY INSURANCE -	\$ 3,000	\$ 4,121	\$ 4,121
	Chamber bldg's share of Town Property, flood and windstorm			
452	WORKERS COMPENSATION INSURANCE -	\$ 200	\$ -	\$ -
520	MAINTENANCE MATERIALS -	\$ 8,993	\$ 3,000	\$ 3,000
	Supplies for daily cleaning & maintenance of grounds			
640	CAPITAL OUTLAY			
	Total	\$ 76,890	\$ 64,838	\$ 63,706

TOWN OF LAUDERDALE-BY-THE-SEA
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FISCAL YEAR 2011-12

Depart. Name:	Administration		513	
Submitted By:	Finance Director; Town Clerk; Town Mgr			
Function:	To provide professional leadership and management to local government operations and to execute Town/Commission policy and direction. Recommend alternative solutions to community issues. Prepare an annual budget for Commission consideration; provide overall efficiency in Town Management, administrative systems and personnel performance. To accurately account for and report on the Town's expenditures and revenues, to manage the Town's risk of property damage and liability.			
Objectives:	To update the Town's Master Plan; develop a Town Strategic Plan; modernize the Town's purchasing and personnel policies; to develop a comprehensive 5 year CIP; implement measures that improve the Town's economic vitality and develop a mechanism to implement economic development activities; develop a neighborhood improvement policy; resolve financial solvency issues in the Town's sewer Fund; implement stormwater drainage improvements; negotiate a new contract with BSO; update the Town's technology systems & equipment; maintain internal accounting controls that assure the reliability of financial records and reporting; maintain accountability for assets; prepare and maintain accurate records for Town proceedings and transactions; prepare annual budget recommendations.			
Achievements:	All of the above objectives will have been achieved by the end of the fiscal year. In addition, numerous other assignments have been completed.			
ACCT NO.	DESCRIPTION OF ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
PERSONNEL SERVICES				
120	SALARIES - Salaries for City Clerk & Finance Div personnel, Town Manager & Secretary. Eliminates 1 Acting Specialist; adds a PT Asst to the Mgr (using eliminated Asst Mun Svcs Director salary savings to cover cost). Higher Fin Dir salary	\$ 527,478	\$ 581,168	\$ 581,168
140	OVERTIME -as needed to complete special projects, the audit process, budget preparation, year-end closing of financial records	\$ 3,000	\$ 3,000	\$ 3,000
210	FICA - Town's share of Social Security 6.20% and Medicare 1.45%	\$ 38,859	\$ 41,026	\$ 41,026
220	RETIREMENT - Florida Retirement System + \$10,000 for Town Mgr's deferred comp per contract	\$ 73,657	\$ 42,042	\$ 42,042
230	GROUP INSURANCE - Mgr Recommended assumed a 10% increase in health insurance premium. However, we were succesful in obtained coverage w a new carrier at less cost.	\$ 64,782	\$ 82,624	\$ 63,552
OPERATING EXPENSES				
315	PROFESSIONAL SERVICES Consultants & professional service providers to assist with research, HR matters, special programs or projects. (Municode updates, ADP contract fees & tech services fees moved from this account to Contractual Services account in FY 2012.)	\$ 42,000	\$ 20,000	\$ 20,000
320	AUDIT EXPENSE - annual audit; Grau contract renewed at same price	\$ 35,000	\$ 32,000	\$ 32,000
344	DRUG TESTS- Cost for random drug testing of five percent of the Town's employees annually, pre-testing of prospective employees and post-accident drug testing. This HR expense for all general fund depts costs is consolidated here, rather than having separate accounts exc Parking	\$ 800	\$ 1,000	\$ 1,000
345	CONTRACTUAL SERVICES- Contract with ADP for payroll processing & reporting (\$10k) & municode updates (\$6K) was budgeted in the Professional Services line item account in prior years and Esilo data storage contract (\$4,500) was in equipment maintenance contract; those expenditures fit the definition of contractual services.	\$ -	\$ 21,000	\$ 21,000

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ACCT NO.	DESCRIPTION OF ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
410	COMMUNICATIONS	\$ 2,400	\$ -	\$ -
463	SERVICE & EQUIPMENT MAINTENANCE -	\$ 15,500	\$ 16,000	\$ 16,000
	Fund Balance Financial System Maint Contract- \$ 4,000			
	Laserfiche Maint Contract- \$ 4,100			
	Copiers (Clerk/Finance) - \$ 3,000 (with supplies)			
	Data Storage - E-Silo Contract - \$ 4,310			
506	PRINTING & BINDING - Cost associated with printing of forms, checks, applications, permits, pre-printed forms, stationary, business cards, envelopes, annual financial report, annual budget, grant	\$ 7,000	\$ 7,000	\$ 9,000
508	POSTAGE - for all general fund departments;includes Pitney Bowes postage machine rental	\$ 6,500	\$ 5,000	\$ 5,000
510	OFFICE SUPPLIES	\$ 9,000	\$ 4,500	\$ 4,500
511	COMPUTER EXPENSES-		\$ 50,825	\$ 50,825
540	DUES, MEMBERSHIPS & SUBSCRIPTIONS - Broward & Florida County - City Manager Association (FCCMA), International City County Management Association (ICMA), Broward County Municipal Clerks Association (BCMCA), Florida Association of City Clerks (FACC), Florida Government Finance Officers Association (FGFOA), Government Finance Officers Association (GFOA), Association of Government Accountants (AGA), Public Risk Insurance Management Association (PRIMA), National Institute of Government Purchasing (NIGP), Florida Statutes Updates, Notary Public, Costco	\$ 4,000	\$ 3,000	\$ 3,000
545	TRAINING/TRAVEL - Training of Administration employees. Seminars, workshops, conferences, meeting and training.	\$ 8,000	\$ 6,000	\$ 6,000
550	OPERATING SUPPLIES - Application fees, back-up tapes, permit fees, copier expenses (overages), rubber stamps, file cabinets, computer printers, storage boxes, shelves, and cabinets, research, shipping and handling fees, mileage reimbursement, and miscellaneous supplies and non capital items.	\$ 17,800	\$ 20,000	\$ 20,000
	CAPITAL OUTLAY			
640	EQUIPMENT & MACHINERY - office furniture, computers	\$ 4,000	\$ 4,000	\$ 4,000
	Totals	\$ 859,776	\$ 940,185	\$ 923,113

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-12**

Depart. Name:	Town Attorney			
Submitted By:	Susan Trevarthen, Town Attorney	514		
Function:	To advise and provide legal counsel to the Town Commission and to all municipal officers in matters pertaining to their official duties, including representation of the Town in all litigation. The outside legal firm, Weiss, Serota, Helfman, Pastoriza, Cole, Boniske, P.L., serves as the Town Attorney, with Susan Trevarthen the partner assigned.			
Objectives:	Render professional legal advice and service in litigation, draft legally-defensible ordinances, and resolutions for the Town. Reviews requests for zoning variances, etc., with the goal of accomplishing the Town's purposes and protecting its interests. The Town Attorney and/or his designee attend Town Commission meetings, workshop sessions of the Commission and Town Board meetings. Represents and advises the Town on labor matters.			
Achievements:	Successfully settled litigation and municipal prosecution cases. Drafted and revised town policies and ordinances. Drafted and assisted staff with recommending multiple planning & LDR code revisions. Researched the deed restrictions on multiple Town properties and rights of way.			

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
	CONTRACTUAL SERVICES			
310	LEGAL - General Representation, municipal prosecutions, labor,	\$360,000	\$350,000	\$333,000
314	LEGAL - Litigation Expenses	\$40,000	\$40,000	\$35,000
	Totals	\$400,000	\$390,000	\$368,000

TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-12

Depart. Name:	General Government	519		
Submitted By:	Submitted by: Finance Director, Town Manager, PIO			
Function:	To account for expenditures that are of benefit to the entire organization or Town such as insurance, a public information function, marketing activities, computer and IT systems and system maintenance, and a community bus service. To provide funds for unexpected expenditures. To account for the salaries and benefits of the Assistant Town Manager, whose responsibilities cross several departments and functions.			
Objectives:	To provide accurate & timely information to the public about the Town and its operations through Town Topics, the Town's website, and the Town's cable channel. To provide competitive and adequate insurance to safeguard the Town's assets in case of damage or loss and to cover the Town's liability when accidents or injuries occur. To provide professional expertise on Town issues and problems; to supplement Town staff through the retention of consultants; to maintain ridership levels on the Pelican Hopper to insure its continuation.			
Achievements:	An improvement in the Town's rating under the Community Rating System saved property owners on their flood insurance premium. Received economic redevelopment guidance from experienced consultants. Implemented improvements to the Town's telephone and technology systems. Directed improvements to the Town's Parking system including the replacement of single space parking meters with computerized pay stations, implemented credit card processing for parking & other payments, and pay-by-phone options for parking. Provided staff support for 4th of July planning and contracts, oversaw review of the Parking System by a parking consultant, managed the final design and bidding for N A1A streetscape project. Transitioned to a new community bus operator.			
ACCT NO.	DESCRIPTION OF ACCOUNT/ ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
	PERSONNEL SERVICES			
110	SALARIES - Salaries for Public Information Officer, 80% of Asst Town Mgr (was 85% in FY 2011)	\$150,909	\$147,008	\$152,008
210	FICA - Social Security 6.20% and Medicare 1.45%	\$11,544	\$10,408	\$10,408
220	RETIREMENT - Florida Retirement System 4.91% for regular employees and 6.27% for Asst Town Mgr. Decrease yr over year reflects impact of newly required 3% contribution from employees.	\$20,064	\$8,404	\$8,404
230	GROUP INSURANCE - Mgr Recommended assumed a 10% increase in health insurance premium. However, we were succesful in obtained coverage w a new carrier at less cost.	\$13,259	\$13,561	\$10,235
250	UNEMPLOYMENT COMPENSATION - all GF departments	\$40,000	\$30,000	\$22,000
	OPERATING EXPENSES			
311	ADVERTISING - Trim compliance, ordinances, request for proposals, public notices, required advertisement for all depts. Costs down due to consolidating ads & reduced ad fees from Sun Sentinel	\$17,500	\$9,000	\$9,000
313	LEGAL SETTLEMENTS nominal amt budgeted; will have to appropriate larger settlements from contingencies	\$0	\$10,000	\$10,000
315	PROFESSIONAL SERVICES Town Engineering contract-general services \$30,000 Traffic Engineer general services - \$15,000 Landscape architect general services- \$7500 finance, risk mgmt, other - \$22,500	\$175,000	\$75,000	\$75,000
349	CONTRACTUAL SERVICES Broward Grant portion of Community Bus contract- \$43,860 Municipal Code Codification & Code On Line -\$7,000 (formerly budgeted in professional svcs account)	\$43,883	\$43,860	\$43,860
			\$7,000	\$7,000

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FISCAL YEAR 2011-12**

ACCT NO.	DESCRIPTION OF ACCOUNT/ ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
410	COMMUNICATIONS	\$452	\$0	\$0
451	LIABILITY INSURANCE	\$174,650	\$236,258	\$236,258
	General Liability - \$ 74,149; Automobile - \$13,412			
	Property Casualty, Flood & Windstorm - \$ 87,089			
	Costs increased due to rate increases & adding Pavilion & Public			
	Safety buildings to the policies.			
452	WORKERS COMPENSATION INSURANCE	\$35,000	\$29,500	\$29,500
	savings due to good employee safety record			
463	SERVICE & EQUIPMENT MAINTENANCE	\$11,000	\$12,000	\$12,000
	Granicus (video & audio feeds for Commission mtgs) - \$ 10,000			
	Other \$2,000			
497	GENERAL FUND CONTINGENCY	\$170,561	\$154,051	\$174,412
	For unanticipated or non-budgeted expenditures such as employee vacation or			
	sick leave payouts, settlement of lawsuits, unexpected projects, etc.			
506	PRINTING & BINDING - Cost associated with printing Town Topics	\$12,110	\$12,500	\$12,500
	Topics (\$12,500)			
508	POSTAGE - for delivery of Town Topics & other general mailings	\$1,200	\$1,600	\$1,600
511	TECHNOLOGY EXPENSE - Support of Town computer systems.	\$56,000	\$40,000	\$40,000
	Update and maintain computers, printers, faxes. Network			
	support. Installation of new hardware. Software licenses.			
540	DUES & SUBSCRIPTIONS - ICMA & FCCMA for Asst Town Mgr	\$1,000	\$1,000	\$1,000
550	OPERATING SUPPLIES - for PIO	\$2,200	\$2,200	\$2,200
556	GRANT MATCHING FUNDS - BCC Transportation See Acct#349	\$58,908	\$57,000	\$57,000
	Project share of 3,068 hrs @ with 5% Increase (fuel)			
750	DEPRECIATION -	\$162,733	\$0	\$0
	CAPITAL OUTLAY			
624	BUILDING IMPROVEMENTS	\$16,133	\$12,500	\$12,500
640	EQUIPMENT - computers, technology equipment, etc.	\$113,000	\$25,000	\$25,000
	Total	\$1,287,106	\$937,850	\$951,885

TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-12

Depart. Name:	General Government- Business Dev			
Submitted By:	Submitted by: Town Manager			
	519.1			
Function:	To develop & implement programs that improve the visibility of the Town, it's retailers and hoteliers in the marketplace and draw positive attention and business to the Town.			
Objectives:	To assist hoteliers to form a hotel association; to assist retailers to form a retail association; to give both associations marketing advice; to develop a weekly in-season market to draw people to the Town's commercial areas; to develop collateral and oversee development of a marketing/economic development section of the Town's webpage; to develop procedures for hotels and retailers to apply for incentive grants from the Town and oversee the implementation of those programs on a trial basis.			
Achievements:	NA - new function in FY 2012			
ACCT NO.	DESCRIPTION OF ACCOUNT/ ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMMISSION APPROVED
	PERSONNEL SERVICES			
110	SALARIES - Mgr proposed new position of Marketing Director; Commission decided to go with a marketing contractor instead		\$68,750	
210	FICA - Social Security 6.20% and Medicare 1.45%		\$5,259	
220	RETIREMENT - Florida Retirement System		\$3,376	
230	GROUP INSURANCE		\$10,827	
	OPERATING EXPENSES			
315	PROFESSIONAL SERVICES \$88,000 for general marketing services; rest is for branding assistance; development of design guidelines for retail facades; architect to review plans submitted by hotels & retailers; store design assistance; marketing plan development assistance		\$65,000	\$153,000
345	CONTRACTUAL SERVICES - market research		\$25,000	\$25,000
452	WORKERS COMP INSURANCE		\$110	
495	SPECIAL EVENTS - events whose goal is business development		\$10,000	\$10,000
506	PRINTING & BINDING - marketing collateral development & printing		\$13,000	\$13,000
508	POSTAGE - mailing marketing materials		\$500	\$500
540	DUES & SUBSCRIPTIONS -		\$200	
550	OPERATING SUPPLIES - includes materials & costs connected with development of Hotel & Retail Associations		\$3,000	\$3,000
558	INCENTIVE PROGRAMS - trial incentive match to encourage retail (\$35,000) & hotel (\$75,000) façade improvements		\$110,000	\$110,000
	Total	\$0	\$315,022	\$314,500

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2011-2012**

Depart. Name: <u>Police Department</u> Submitted By: <u>BSO & Connie Hoffmann, Town Manager</u>		521		
Function: To safeguard the lives and property of Lauderdale-By-The-Sea residents and visitors by providing comprehensive police services of the utmost quality, while building strong relationships with the community through flexibility of assignment and personalized service.				
Objectives: The Broward Sheriff's Office, under contract for law enforcement services, provides uniformed patrol, traffic enforcement and the investigation of all crimes. Law enforcement personnel focus on successfully integrating community policing strategies and innovative problem solving techniques into the delivery of services to the Town.				
Achievements: During Fiscal Year 2010-2011, The Broward Sheriff's Office Lauderdale-By-The-Sea district accomplished the following:				
ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	FY 11 ADOPTED	MGR RECOMM FY 12	FY 12 ADOPTED
	OPERATING EXPENSES			
345	CONTRACT - Police Services	\$3,156,891	\$3,435,554	\$3,435,554
	Broward County Sheriff's Contract ; reduction of 1 Deputy position			
352	CONTRACTED SERVICES - Code Red emergency notification system	\$6,000	\$5,500	\$5,500
460	EQUIPMENT MAINTENANCE-Surveillance Cameras	\$5,500	\$5,500	\$5,500
	CAPITAL OUTLAY			
624	Building Improvement- for public safety bldg	\$8,200	\$8,000	\$8,000
640	Equipment & Machinery	\$5,000	\$5,000	\$5,000
	Totals	\$3,181,591	\$3,459,554	\$3,459,554

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2010-2011**

Depart. Name: <u>Emergency Medical Service</u>		523		
Submitted By: <u>Brooke Liddle</u>				
Date: _____				
Goal: <u>To provide a professional, exceptional, and dedicated Emergency Medical Service to the residents and visitors of Lauderdale-By-The-Sea.</u>				
Objectives: <u>To deliver a professional full time Emergency Medical Service to the residents and visitors of Lauderdale-By-The-Sea.</u>				
Achievements: <u>Met and maintained response time goals.</u>				
ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	FY 2011 ADOPTED	MANAGER RECOMMEND	FY 11 ADOPTED
	CONTRACTUAL SERVICES			
345	Emergency Medical Services	\$724,672	\$753,659	\$753,659
	American Medical Response Contract with 4% Increase			
	October 01, 2011 To Sept. 30, 2012 = \$ 62,804.91 Per month			
	CAPITAL OUTLAY			
624	Building Improvement	\$3,000	\$1,000	\$1,000
	Totals	\$727,672	\$754,659	\$754,659

**TOWN OF LAUDERDALE-BY-THE-SEA
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FISCAL YEAR 2010-2011**

Depart. Name: Developmental Services		524	
Submitted By: Jeffrey Bowman, Zoning/Code Supervisor			
Objectives:	To maintain a strong Code Enforcement program that will increase neighborhood livability, reduce crime, and improve property values. To encourage the community's support of and participation in the abatement and resolution of code and community standard violations. To enhance the quality of life in the community through the enforcement of land development regulations, zoning regulations, Ordinances, NFC (National Fire Codes), Florida Fire Prevention Code, Broward amendments to the Florida Fire Prevention Code, and land use regulations. To maintain a positive and productive working relationship with the public.		
Functions:	To provide the following services: Engineering, Planning, Code Compliance, Zoning, Fire Marshal, Business Tax Receipts, Right-of-Way permitting, Building permitting, Vacation rental permits, and other Miscellaneous permits; provide; provide staff support and assistance to the Planning and Zoning Board, the Board of Adjustment, the Code Compliance Special Master, the Development Review Committee; coordinate and monitor the activities of contractual obligations by consultants and of the Interlocal Agreements with the County. Assist with maintaining the NFIP/CRS requirements; ensure all businesses obtain a Business Tax receipt and applicable inspections are conducted. ensure building/zoning permits are issued and inspections are conducted: monitor all construction activities; monitor and protect the residence of the Town from unlicensed contractors; attain a full cost recovery on Planning and Zoning and Board of Adjustment application processing; continue revising, amending, and improving the Towns Code of Ordinances; provide fire plan review and inspections for all applicable construction building permit applications: conduct code and fire inspections on all commercial and multi-family buildings.		
Achievements:	Staff completed several Ordinance amendments. Staff worked with developers. Ensured property maintenance standards were maintained. Provided support and assistance to the Planning and Zoning Board, Board of Adjustment, Master Plan Steering Committee, and Special Magistrate. All Building permits were processed and inspections completed. Attended various committee meetings (i.e. School board Staff Working Group, A1A Scenic Highway, MPO). Ensured compliance with the Towns Code of Ordinances, State Statutes, and Fire Codes. Ensured all businesses obtained a Business Tax Receipt including rental property, home offices, and docks. Addressed lighting violations along the beach. Worked with banks on maintenance issues for abandoned properties.		

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMMEND FY 2011-2012	COMM ADOPTED FY 2011-12
PERSONNEL SERVICES				
120	SALARIES - add'l cost due to converting PT Code Officer to FT Zoning & Code Enf Supv + converted Dev Svcs Dir position to a Planner position	180,700	222,295	233,500
140	OVERTIME for code enforcement, special events monitoring	1,580	2,000	2,000
210	FICA - Town's share of Social Security 6.2% and Medicare 1.45%	14,205	17,159	18,000
220	RETIREMENT - reflects decrease due to employee contributions & other changes to the State Retirement System	20,818	11,013	11,500
230	GROUP INSURANCE - assumes 12% increase in health insurance & that new Planner selects self + 1 coverage	23,661	40,559	29,386
	Total Personal Services	240,964	293,026	294,386
OPERATING				
311	LEGAL ADS - Cost of legal advertising associated with planning issues (i.e. comp plan, public hearings for code changes). (Moved to General Government)	3,500	0	0
313	LEGAL OTHER-	500	0	0
315	PROFESSIONAL SERVICES -	70,700	65,000	65,000
	Priority Planning Projects- outside plng assistance (engineer)	\$5,000		
	Sign code revisions assistance	\$15,000		
	Architectural design guidelines assistance	\$10,000		
	Traffic engineer assistance	\$15,000		
	other	\$7,000		
		\$5,000		
		\$8,000		
344	PROFESSIONAL TESTING - drug testing 5% employees annually	200	200	200
345	CONTRACTUAL SERVICES - Assistance with Minutes for P&Z, BOA, - \$1,500 and Code Magistrate Svcs. \$3,500; interns- \$6,000	3,500	11,000	11,000
410	COMMUNICATIONS - 2 cellular phones for code officers	1,860	1,300	1,300
460	EQUIPMENT MAINTENANCE - Danka Copier with Supplies (5% increase)	1,033	1,084	1,084
461	VEHICLE MAINTENANCE - 2 vehicles. (Zoning/Code Supervisor, Code Enforcement Officer)	3,000	2,500	2,500
462	FUEL - Fuel for 2 vehicles	2,500	1,500	1,500

TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2010-2011

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT		ADOPTED FY 2010-11	MGR RECOMMEND FY 2011-2012	COMM ADOPTED FY 2011-12
463	SERVICE AGREEMENTS-		3,150	2,900	2,900
	Occupational & Code System	\$1,500			
	Arch-View System - ESRI	\$400			
	Pest Control	\$500			
	Data Back-up (Silo System)	\$500			
506	PRINTING & BINDING - Printing costs for forms, citations, informational material		2,000	2,000	2,000
508	POSTAGE - BOA, P&Z, NFPA meetings and board mailings, citations, notices, misc. mailings		3,650	3,650	3,650
510	OFFICE SUPPLIES - Miscellaneous office supplies		3,675	2,500	2,500
525	UNIFORMS - code enforcement staff.		500	500	500
540	DUES & SUBSCRIPTIONS -		270	270	270
	Gold Coast Code Enforcement Chapter: 2 @ \$30	\$60			
	Florida Association Of Code Enforcement: 2 @ \$30	\$60			
	Florida Association Of Business Tax Officials (1) \$40	\$40			
	Florida Floodplain Managers Association (1) \$50	\$50			
	American Planning Association (Florida Chapter)	\$60			
545	TRAINING		3,673	2,500	2,500
	Code Officer Training	\$700			
	Planning Training/Workshops	\$1,800			
550	OPERATING SUPPLIES		5,450	5,450	5,450
	Operational supplies and equipment	\$2,700			
	Broward County Recordings	\$1,000			
	Scanning/Archiving of Records	\$1,750			
	Total Operating		109,161	102,354	
640	CAPITAL OUTLAY				
	purchase of street-legal electric cart	\$7,500	0	7,500	7,500
	Total Proposed Budget Request		350,125	402,880	404,240

TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2010-2011

Depart/Division Submitted By: Date:	Municipal Services/Public Works Div Don Prince, Director Of Municipal Services 10/11/2010	541.100
Function: To maintain the Town's infrastructure by making repairs to roads, streets and streetlights. Maintaining the Town's fleet vehicles to ensure safe operation on the road.		
Objectives: To make necessary repairs to sidewalks and drainage. Providing proper maintenance to equipment. Ensuring that all employees as well as contractors adhere to safety procedures and policies.		
Achievements: Replaced damaged streets, swales and sidewalks Townwide. Installed energy efficient lighting fixtures in Town buildings. Installed water saving plumbing fixtures in Town buildings, removed graffiti Townwide, maintained drainage Townwide, responded to Citizen concerns, pressure washed buildings and sidewalks monthly Townwide and performed irrigation grounds		

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
	PERSONNEL SERVICES			
120	SALARIES - eliminated Asst Public Works Director	\$ 383,003	\$565,364	\$565,364
140	OVERTIME - for emergency situations	\$ 5,000	\$10,000	\$10,000
210	FICA: Social Security 6.20% + Medicare 1.45%	\$ 29,975	\$42,650	\$42,650
220	RETIREMENT - employer contribution to Florida Retirement System has decreased to 4.91% for regular employees, 6.27% for Sr Mgmt	\$ 42,200	\$27,999	\$27,999
230	GROUP INSURANCE: health insurance increase assumed at 12%	\$ 71,427	\$98,471	\$98,471
	OPERATING EXPENSES			
315	PROFESSIONAL SERVICES -	\$ 3,000	\$5,000	\$5,000
340	Sewer/Wastewater		\$6,300	\$6,300
344	PROFESSIONAL TESTING: random drug testing; moved to Dept 513	\$ 450		
345	Contractual Services		\$47,084	\$47,084
410	COMMUNICATIONS - Cellular and pager service for four estimated monthly \$190.	\$ 2,280	\$12,833	\$12,833
430	Electric Service		\$47,000	\$47,000
431	WATER SERVICE - Water for median irrigation is up because 1 EI Mar median meter was mistakenly charged to a hotel + addl watering to keep medians attractive	\$ 38,696	\$73,830	\$73,830
433	ELECTRIC SERVICE - Electricity for Town Street Lights and irrigation systems.	\$ 48,513	\$50,000	\$50,000
445	EQUIPMENT RENTAL - Rental of miscellaneous equipment / i.e., asphalt rollers, compactors, jack-hammers, ice-machine, barricades, hole saw, etc.	\$ 3,000	\$4,000	\$4,000
460	EQUIPMENT MAINTENANCE - Maintenance of all equipment in the public works department (generators, bobcat, golf cart, pressure washer, chipper, chain saws, and misc. equipment)	\$ 10,000	\$34,488	\$34,488
461	VEHICLE MAINTENANCE - maintain seven vehicles	\$ 5,000	\$8,675	\$8,675
462	FUEL - Fuel for vehicles and equipment	\$ 15,000	\$19,230	\$19,230

File: Mun Services Justification, Municipal Services 541.100
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TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2010-2011

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
463	Service Maintenance Contracts		\$9,606	\$9,606
470	RADIO MAINTENANCE - radio repairs	\$ 300	\$550	\$550
497	CONTINGENCY			
498	STORM DRAIN OUTFALL REHAB/MAINTENANCE (NPES) TeleVac \$80,000; \$20,000 for emergency drainage repairs	\$ 130,000	\$100,000	\$100,000
508	POSTAGE -	\$ 315	\$315	\$315
510	OFFICE SUPPLIES -	\$ 1,408	\$1,000	\$1,000
520	Bldg. Maint. Materials		\$40,000	\$40,000
525	UNIFORM EXPENSE - Uniform maintenance and replacement contract for Municipal Services - Ave \$ 253.	\$ 3,036	\$5,424	\$5,424
529	STREETLIGHT MAINTENANCE	\$ 12,632	\$12,000	\$12,000
530	STREET MAINTENANCE/SUPPLIES - Includes minor repairs to Town owned streets (I.e. water main breaks, sink holes, etc.) Replacement of decorative street lights and crosswalk repairs	\$ 35,000	\$33,000	\$33,000
531	Grounds Maint/ Landscaping		\$45,000	\$45,000
532	SIGNS- beach, park, public facilities & roadway signage	\$ 12,000	\$12,000	\$12,000
534	SIDEWALK MAINTENANCE & REPAIR	\$ 40,000	\$40,000	\$40,000
535	FLAGS: cost to replacement U.S. flags at Town facilities	\$ 3,600	\$1,700	\$1,700
540	DUES & SUBSCRIPTIONS - American Public Works Association - Florida Stormwater Association - Florida Floodplain Managers Association - Misc. Membership -	\$ 904	\$725	\$725
545	TRAVEL AND TRAINING - American Public Works Conference - \$750 Florida Stormwater Association Conference - \$ 750 Tampa Hurricane Conference - \$370 Staff Seminars - Safety or Hurricane Workshops - \$1000 Florida Floodplain Managers Association Conference - \$555 Water Mgmt or Landscape Workshops/Training \$500	\$ 2,750	\$3,925	\$3,925
550	OPERATING SUPPLIES - Misc operating purchases, surface water renewal fee, Safety Items, hoses, cords, water, clamps, bits, keys	\$ 10,000	\$19,339	\$19,339
CAPITAL OUTLAY -				
640	EQUIPMENT & MACHINERY - replace broken and outdated equipment	\$ 15,000	\$47,780	\$47,780
	Total	\$ 924,489	\$1,425,288	\$1,425,288

**TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2010-2011**

Depart/Division
Submitted By:

Municipal Svcs/Recreation
Don Prince, Director Of Municipal Services
Connie Hoffmann, Town Manager

572

Functions:

To provide a safe, clean, accessible and durable recreational facility for residents and visitors of the Town. Ensuring playgrounds are safe for children to use. Providing community recreation areas for all programs to residents and visitors.

Objectives:

To increase the number and quality of recreational programs offered.

Achievements:

Replaced metal benches with recycled plastic benches at the Commercial Pavilion and El Prado Portal, added recycling containers, added new Bocce Ball Court, pressure washed park equipment and sidewalks on a monthly basis.

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT		ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
	OPERATING				
340	SEWER/WASTEWATER - Moved to Dept 539		\$0	\$0	\$0
342	CONTRACTUAL SERVICES- COMMUNITY CENTER Armillio Blen-Aime contract to program comm center		\$60,000	\$60,000	\$60,000
343	Beach Maintenance Contract			\$162,720	\$162,720
345	CONTRACTUAL SERVICES Performing Arts Program - \$1,000 In-season weekly market & other programs - \$5,000		\$6,000	\$6,000	\$6,000
347	RECREATION PROGRAMS Expansion of recreational & cultural programs		\$7,500	\$7,500	\$7,500
410	COMMUNICATIONS- Phone and computer lines @\$92.40 per month		\$1,109	\$600	\$600
430	ELECTRIC SERVICE - Friedt Park, Tennis, Soccer & Basketball Courts and charge allocated to senior center for grant Estimated monthly \$ 292.45		\$3,510	\$4,000	\$4,000
451	LIABILITY INSURANCE - Liability insurance allocated to community center		\$600	\$824	\$824
460	EQUIPMENT MAINTENANCE - Maintenance of recreation facilities & equipment in parks, Melvin I. Anglin Courtyard (restrooms, benches, basketball, tennis courts, flag poles, lighting)		\$3,150	\$8,150	\$8,150
469	Buoy Maintenance			\$7,000	\$7,000
495	SPECIAL EVENTS - Contractual personnel, equipment, and supplies associated with special events. See detail below. Halloween July 4th Christmas E; The Sea Easter other	\$ 4,000 \$ 40,000 \$ 5,000 \$ 3,000 \$ 2,000	\$64,000	\$55,000	\$55,000
510	OFFICE SUPPLIES - Community Center		\$525	\$525	\$525
520	MAINTENANCE MATERIALS - Materials and supplies needed for park, tennis & basketball court, soccer field, horseshoe pits and bocce ball court.		\$2,500	\$14,000	\$14,000
540	DUES & SUBSCRIPTIONS parks & recreation assn dues - for grant eligibility		\$335	\$335	\$335
550	OPERATING SUPPLIES -doggie bags, Tennis Court Keys, Park furniture, sports equipment		\$5,953	\$12,900	\$12,900
640	CAPITAL OUTLAY - EQUIPMENT & MACHINERY		\$5,000	\$5,000	\$5,000
	Total		\$160,162	\$344,554	\$344,554

Depart/Division	Sewer System		103	
Submitted By:	Town Mgr, Finance Director & Director Of Municipal Services			
Function:	To collect and transmit sewage from south of Pine Avenue and collect adequate revenues to offset operating and capital costs			
Objectives:	To complete the repairs to the sewer infrastructure recommended in the King Engineering study; to significantly reduce infiltration to the sewer system; to install cleanouts and identify needed lateral repairs.			
Achievements:	Completed an engineering analysis of the sewer system and identify needed capital repairs; conducted a rate study to establish rates that are equitable among customer classes; televised the condition of all lateral connections in order to determine their condition and contribution to I&I. Cleaned, sealed and grouted 49 sections of sewer lines.			
ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	ADOPTED FY 2010-11	MGR RECOMM FY 2011-12	COMM ADOPTED FY 2011-12
	PERSONNEL SERVICES			
120	SALARIES - 1 Municipal Service Worker, 10% of Town Manager's & 20% of Municipal Services Dir's salaries	\$ 50,304	\$ 69,654	\$ 69,654
210	FICA: Social Security 6.20% + Medicare 1.45%	\$ 3,887	\$ 3,872	\$ 3,872
220	RETIREMENT - employer contribution to Florida Retirement System 4.91% for regular employees, 6.27% for Sr Mgmt	\$ 5,472	\$ 4,588	\$ 4,588
230	GROUP INSURANCE: health insurance increase assumed at 12%	\$ 9,085	\$9,261	\$9,261
	OPERATING EXPENSES			
315	PROFESSIONAL SERVICES -	\$ 50,000	\$60,000	\$60,000
340	SEWER/WASTEWATER	\$ 1,000,000	\$600,000	\$600,000
345	CONTRACTUAL SERVICES- contract with Fort Lauderdale for billing services	\$ -	\$0	\$0
435	UTILITIES	\$ 14,000	\$16,000	\$16,000
451	AUTO, PROPERTY & LIABILITY INSURANCE	\$ 5,500	\$7,555	\$7,555
452	WORKERS COMPENSATION INSURANCE	\$ 2,000	\$2,158	\$2,158
458	LATERAL TELEVISIONING (not an ongoing expense)	\$ -	\$0	\$0
459	SEWER LINE MAINTENANCE - televising & cleaning sewer lines	\$ 80,000	\$80,000	\$80,000
465	PUMP STATION MAINTENANCE -	\$ 25,000	\$20,000	\$20,000
497	CONTINGENCY	\$ 15,000	\$ 53,940	\$ 53,940
506	PRINTING & BINDING	\$ 250		
508	POSTAGE	\$ 250		
550	OPERATING EXPENSES	\$ 2,000		
630	CAPITAL OUTLAY IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ -	\$ -
630	Emergency Sewer Replacement	\$ 100,000	\$ 25,000	\$ 25,000
640	CAPITAL OUTLAY - equipment		\$ -	\$ -
750	DEPRECIATION	\$ 58,000.00		
910	TRANSFER TO CIP FUND		200,472.00	200,472.00
910	TRANSFER TO CIP FUND			
	Total	\$ 1,420,748	\$1,152,500	\$1,152,500

FIRE FUND - 115

Submitted

By:

VFD Board of Directors

Town Manager Connie Hoffmann

REVENUES		FY 11 ADOPTED	MANAGER RECOMMEN D	FY 2012 ADOPTED
Appropriation from Vehicle Reserve		\$ 14,000	\$ 187,000	\$ 187,000
Fire Assessment Fees		\$ 1,009,251	\$ 1,012,808	\$ 1,012,808
Fire Inspection Fees		\$ 40,000	\$ 30,000	\$ 30,000
TOTAL REVENUES		\$ 1,063,251	\$ 1,229,808	\$ 1,229,808
EXPENSES		FY 11 ADOPTED	MANAGER RECOMMEND	FY 2012 ADOPTED
OPERATING EXPENSES				
120	REGULAR SALARIES - Fire Marshall compensation for plans reviews & permit inspections now in other contractual services	\$10,500	\$0	\$0
151	FIRE PENSION - Amount indicated by actuary that Town must contribute to keep the Fire Pension Plan actuarially sound	\$ 10,000	\$5,000	\$5,000
315	PROFESSIONAL SERVICES	\$15,000	\$7,500	\$7,500
320	AUDIT - Annual audit of the pension plan	\$2,040	\$5,500	\$5,500
345	CONTRACT - Fire Services	\$725,580	\$766,603	\$766,603
	Volunteer Fire Department Contract \$754,603			
	October 01, 2011 To Sept. 30, 2012 = \$62,883.58 Per month			
	Fire Marshall services- \$12,000			
CAPITAL OUTLAY				
624	BLDG IMPROVEMENT - repairs to Fire station	\$6,800	\$10,000	\$10,000
644	VEHICLES - purchase of Engine Truck to replace Engine 212	\$14,000	\$325,000	\$339,500
TRANSFERS				
912	TO GENERAL FUND - to cover the cost of Town expenses incurred in the oversight of the VFD, administration of the VFD contract and fire service related matters, Town Atty involvement in Fire matters, fire-service purchasing, etc.	\$40,000	\$40,000	\$40,000
995	TO FIRE VEHICLE/EQUIP RESERVE - Funds derived from Fire Assessment fees that are being reserved to acquire trucks and equipment to replace aging equipment	\$187,314	\$30,205	\$30,205
966	TO FIRE RESERVE - Funds derived from the Fire Assessment fees that are being reserved for future fire service-related costs	\$47,017	\$40,000	\$25,500
Totals		\$1,058,251	\$1,229,808	\$1,229,808

TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2010-2011

Depart. Name:	Fund 310: Parking System			310
Submitted By:	Bud Bentley, ATM			
Function:	To manage the Town's parking system			
Objectives:	To provide adequate coverage of parking personnel during the optimum hours and days. To maintain accurate records of citations issued and make fair decisions to those who appeal violations. Provide high visibility in the metered areas and assist visitors and residents. Provide additional personnel on the streets to deter crime. Maintain all parking meters in proper working order. Collect parking revenue three times per week.			
FY 2011 Goals:	1. Implement the recommendations of the Operational Study. 2. Improve the efficient of operations and customer service.			
ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	Detail FY12	REQUEST FY 12	Adopted FY 12
	PERSONNEL SERVICES			
120	SALARIES		\$188,507	\$188,507
	Parking Enforcement Supervisor			
	Parking Technician			
	Parking Enforcement Officer .75			
	Parking Enforcement Officer .75			
	Office Specialist .25 (Clerk's Office)			
	Asst Town Mgr .20 of salary			
	Hours for Monday coverage, sick and vacation leave and call back.			
140	OVERTIME -		\$550	\$550
210	FICA - Town's share of Social Security 6.2% and Medicare 1.4		\$14,291	\$14,291
220	RETIREMENT		\$9,604	\$9,604
230	GROUP INSURANCE		\$37,794	\$27,791
	Total Personnel Services		\$250,746	\$240,743
OPERATING				
316	PROFESSIONAL SERVICES		\$10,000	\$10,000
	Parking System Study			
	New River Appraisal			
	Meacham & Associates			
	Design Services (M. Jarvis)	\$5,000		
	Citation Management (moved to Acct 345)			
	Special Magistrate (moved to Acct 345)			
344	PROFESSIONAL TESTING - Random & New Hire 3 @\$50		\$300	\$300
345	CONTRACTUAL SERVICES		\$82,000	\$82,000
	Digital Tech - EMS Service @100 per month for 7 pay stations	\$8,400		
	EMS for 2 pay stations at A1A Lot	\$2,400		
	EMS for 1 pay station at Bougainvillea	\$1,200		
	Duncan's Citation Management Agreement. ends 11-9-2012. Two 2-yr renewals. FY11 cost of \$2.62 per citation	\$49,000		
	Credit Card Processing Fees	\$6,750		
	Cash Transport to Bank@ \$500 per month	\$6,000		
	Special Magistrate	\$6,000		
	Programming of Meters	\$2,400		
	Concrete work			
410	COMMUNICATIONS:		\$5,780	\$5,780
	Nextel @63 per month	\$768		
	Cell Service for 5 Pay Stations: T-Mobile @ \$41 per month (FY11 7 months)	\$2,400		
	Cell service for 2 pay stations: Version @47 pe	\$1,128		
	Cell Service for 2 A1A Lot and 1 Bougainvillea A	\$1,476		
430	Electric Service		\$3,000	\$3,000
431	Water Service		\$4,780	\$4,780
445	Equipment Rent/ Lease		\$1,200	\$1,200
447	Parking Meter Maintenance		\$1,500	\$1,500
449	Parking Lot Maintenance		\$750	\$750
451	Auto & General Liability Insurance		\$343	\$343
452	Workers Comp Insurance		\$3,405	\$3,405
460	Equipment Maintenance - meters		\$0	\$0
461	Vehicle Maintenance		\$2,500	\$2,500
462	Fuel		\$4,500	\$5,000

TOWN OF LAUDERDALE-BY-THE-SEA
PROPOSED OPERATING BUDGET JUSTIFICATION SHEET
FISCAL YEAR 2010-2011

ACCT NO.	DESCRIPTION OF ITEMS PURCHASED IN ACCOUNT	Detail FY12	REQUEST FY 12	Adopted FY 12
463	Service Maintenance Agreements		\$18,000	\$18,000
\$800.00 Per Year	Tier II Maintenance - Per Pay Station			
	2 Pay Stations El Prado	\$1,600		
	5 Pay Stations Oceanfront	\$4,000		
	2 Pay Stations A1A Lot (Prorated First Yr)	\$1,600		
	1 Bougainvillea Ave	\$800		
	Extended Hardware and Software Warranties @ \$1,000 per			
	2 El Prado Pay Stations (FY11 is for 1006 day	\$2,000		
	5 Oceanfront Pay Stations	\$5,000		
	2 A1A Lot	\$2,000		
	1 Bougainvillea Ave	\$1,000		
497	Contingency		\$27,000	\$25,000
506	Printing & Binding		\$2,000	\$2,000
508	Postage		\$0	\$0
510	Office Supplies - Miscellaneous Office Supplies		\$400	\$400
511	Computer Expense		\$400	\$400
525	Uniforms		\$700	\$700
533	Parking Meter: Parts & Supplies		\$8,000	\$8,000
545	Training		\$750	\$750
550	Operating Supplies		\$8,000	\$8,000
	Total OPERATING		\$185,308	\$183,808
CAPITAL OUTLAY				
	CAPITAL OUTLAY - other than buildings		\$15,000	\$15,000
	Dev new parking spaces	\$15,000		
	Parking Meter Poles / covers			
640	Equipment & Machinery-		\$51,000	\$51,000
	5 Oceanfront pay stations \$59,450 total (\$25K CIP)			
	2 pay stations for A1A Lot @\$14,000	\$28,000		
	1 pay station for Bougainvillea Ave	\$14,000		
	VEHICLES - NEV	\$9,000		
	Total CAPITAL OUTLAY		\$66,000	\$66,000
710	DEBT SERVICES - PRINCIPAL			\$303,781
720	DEBT SERVICES - INTEREST			\$37,690
750	DEPRECIATION		\$0	\$0
	Subtotal		\$0	\$341,471
OTHER	Total Parking Operations		\$502,054	\$832,022
	Transfer to V/Equip Replacement Reserve			
	Transfer to CIP Fund		\$215,066	\$100,000
	Transfer to General Fund		\$167,000	\$167,000
	Interfund Transfer		\$382,066	\$267,000
	Total Proposed Budget Request		\$884,120	\$1,099,022
			\$ 884,120	\$ 1,099,022